



## COURSE OUTLINE: IVT131 - FIELD PLACEMENT II

Prepared: Allie McKeachnie

Approved: Karen Hudson, Dean, Community Services and Interdisciplinary Studies

<b>Course Code: Title</b>	IVT131: FIELD PLACEMENT II
<b>Program Number: Name</b>	1120: COMMUNITY INTEGRATN
<b>Department:</b>	C.I.C.E.
<b>Academic Year:</b>	2023-2024
<b>Course Description:</b>	<p>This course is a continuation of Field Placement I. Students apply the concepts taught in co-requisite course IVT118 - Self-Determination in the Workplace. Students are supported and supervised while developing vocational skills, professional work habits, and practicing appropriate interpersonal skills in the field placement setting. Students will be encouraged to advocate and communicate in an affirmative, professional manner to address challenges and barriers in the work placement environment. Specific learning outcomes are developed at the onset of the field placement, and students are evaluated throughout the semester. Students will complete a minimum of 60 hours in Field Placement II plus one hour of in-class instruction weekly.</p>
<b>Total Credits:</b>	12
<b>Hours/Week:</b>	1
<b>Total Hours:</b>	74
<b>Prerequisites:</b>	IVT112, IVT130
<b>Corequisites:</b>	IVT118
<b>This course is a pre-requisite for:</b>	IVT128, IVT132
<b>Vocational Learning Outcomes (VLO's) addressed in this course:</b>  Please refer to program web page for a complete listing of program outcomes where applicable.	<p><b>1120 - COMMUNITY INTEGRATN</b></p> <p>VLO 1 Integrate fully in academic, social and community activities.</p> <p>VLO 3 Develop academic and employment skills related to the workplace and specified area of study.</p> <p>VLO 4 Apply interpersonal and communication skills to build relationships with community supports, resources, and prospective employers.</p> <p>VLO 5 Further develop confidence, self-awareness, and self-advocacy skills related to independence, employment, and personal well-being.</p>
<b>Essential Employability Skills (EES) addressed in this course:</b>	<p>EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</p> <p>EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.</p> <p>EES 4 Apply a systematic approach to solve problems.</p> <p>EES 5 Use a variety of thinking skills to anticipate and solve problems.</p> <p>EES 6 Locate, select, organize, and document information using appropriate technology</p>



	and information systems.														
EES 7	Analyze, evaluate, and apply relevant information from a variety of sources.														
EES 8	Show respect for the diverse opinions, values, belief systems, and contributions of others.														
EES 9	Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.														
EES 10	Manage the use of time and other resources to complete projects.														
EES 11	Take responsibility for ones own actions, decisions, and consequences.														
<b>Course Evaluation:</b>	<p>Passing Grade: 50%, D</p> <p>A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.</p>														
<b>Course Outcomes and Learning Objectives:</b>	<table> <tr> <th>Course Outcome 1</th><th>Learning Objectives for Course Outcome 1</th></tr> <tr> <td>1. Interact with other professionals in ways that contribute to effective working relationships and the achievement of goals within the placement setting.</td><td> 1.1 Collaborate with supervisors and staff team to identify roles and responsibilities of the student on placement.  1.2 Advocate and identify individual learning objectives and learning needs.  1.3 Establish and implement strategies to accomplish tasks and contribute to team goals.  1.4 Demonstrate effective interpersonal skills, including courtesy and respect.  1.5 Adhere to confidentiality policies within the placement setting.  1.6 Demonstrate attitudes and behaviour appropriate to the setting.  1.6 Demonstrate an ability to work with others in the placement setting. </td></tr> <tr> <th>Course Outcome 2</th><th>Learning Objectives for Course Outcome 2</th></tr> <tr> <td>2. Develop appropriate work habits related to the field placement and employment sector.</td><td> 2.1 Demonstrate effective time management skills.  2.2 Follow instructions and ask for clarification when needed.  2.3 Schedule personal appointments outside of the scheduled field placement time.  2.4 Request feedback related to progress on an ongoing basis.  2.5 Demonstrate initiative by seeking out tasks.  2.6 Dress appropriately for the field placement.  2.7 Maintain appropriate and consistent personal hygiene. </td></tr> <tr> <th>Course Outcome 3</th><th>Learning Objectives for Course Outcome 3</th></tr> <tr> <td>3. Demonstrate the ability to work in a team environment.</td><td> 3.1 Actively participate in daily activities and new opportunities.  3.2 Receive constructive criticism in a professional manner.  3.3 Demonstrate motivation by seeking and accepting new learning experiences.  3.4 Show initiative and a willingness to help out.  3.5 Contribute ideas and follow through on commitments made to the team or organization.  3.6 Persist in task completion. </td></tr> <tr> <th>Course Outcome 4</th><th>Learning Objectives for Course Outcome 4</th></tr> </table>	Course Outcome 1	Learning Objectives for Course Outcome 1	1. Interact with other professionals in ways that contribute to effective working relationships and the achievement of goals within the placement setting.	1.1 Collaborate with supervisors and staff team to identify roles and responsibilities of the student on placement. 1.2 Advocate and identify individual learning objectives and learning needs. 1.3 Establish and implement strategies to accomplish tasks and contribute to team goals. 1.4 Demonstrate effective interpersonal skills, including courtesy and respect. 1.5 Adhere to confidentiality policies within the placement setting. 1.6 Demonstrate attitudes and behaviour appropriate to the setting. 1.6 Demonstrate an ability to work with others in the placement setting.	Course Outcome 2	Learning Objectives for Course Outcome 2	2. Develop appropriate work habits related to the field placement and employment sector.	2.1 Demonstrate effective time management skills. 2.2 Follow instructions and ask for clarification when needed. 2.3 Schedule personal appointments outside of the scheduled field placement time. 2.4 Request feedback related to progress on an ongoing basis. 2.5 Demonstrate initiative by seeking out tasks. 2.6 Dress appropriately for the field placement. 2.7 Maintain appropriate and consistent personal hygiene.	Course Outcome 3	Learning Objectives for Course Outcome 3	3. Demonstrate the ability to work in a team environment.	3.1 Actively participate in daily activities and new opportunities. 3.2 Receive constructive criticism in a professional manner. 3.3 Demonstrate motivation by seeking and accepting new learning experiences. 3.4 Show initiative and a willingness to help out. 3.5 Contribute ideas and follow through on commitments made to the team or organization. 3.6 Persist in task completion.	Course Outcome 4	Learning Objectives for Course Outcome 4
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	4. Communicate effectively verbally and non-verbally at the field placement setting.	4.1 Demonstrate effective verbal and non-verbal communication with the supervisor and placement team. 4.2 Communicate difficulties or concerns to the appropriate field supervisor. 4.3 Demonstrate knowledge of where and when to get assistance in work related matters. 4.4 Apply appropriate problem solving techniques 4.5 Treat supervisor, placement team and clients with courtesy and respect.														
	<b>Course Outcome 5</b>	<b>Learning Objectives for Course Outcome 5</b>														
	5. Practice professionalism on the job.	5.1 Adhere to the requirements of the Field Placement Expectations as reviewed in the Field Placement Preparation Course.														
<b>Evaluation Process and Grading System:</b>	<table><tr><th>Evaluation Type</th><th>Evaluation Weight</th></tr><tr><td>Observation Assignment</td><td>15%</td></tr><tr><td>Placement Requirements &amp; Evaluations</td><td>10%</td></tr><tr><td>Reflective Practice Assignment</td><td>20%</td></tr><tr><td>Self Evaluations</td><td>20%</td></tr><tr><td>Skills Inventory</td><td>15%</td></tr><tr><td>Workplace Wellness</td><td>20%</td></tr></table>		Evaluation Type	Evaluation Weight	Observation Assignment	15%	Placement Requirements & Evaluations	10%	Reflective Practice Assignment	20%	Self Evaluations	20%	Skills Inventory	15%	Workplace Wellness	20%
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<b>Date:</b>	December 13, 2023															
<b>Addendum:</b>	Please refer to the course outline addendum on the Learning Management System for further information.															